American Friends of the Alexander von Humboldt Foundation

Alumni Meeting 2010

German Chancellor Fellowship

Request for Reimbursement

Name_____

Mailing address for reimbursement: _____

_____

_____

Important: This form must be received by July 31, 2010.

List transportation expenses and attach original receipts. If travel is by car, reimbursement will be based on $.50 per mile (includes gas and tolls) plus parking (attach receipts). We will not reimburse taxi expenses or baggage fees. American Friends of the AvH Foundation cannot pay transportation costs for family members.
Number of miles driven: _____

DATE	EXPLANATION	AIR OR TRAIN FARE	PARKING	TOTAL
			Subtotal	
	Buka cost sharing			**- $150**
			TOTAL	

German Chancellor Fellows are responsible for the first $100 of transportation costs. If transportation costs exceed $100, the Foundation will reimburse the additional costs (up to $350 maximum reimbursement).

Signature _____ Date_____